DIOCESE OF ALLENTOWN
OFFICE OF CATHOLIC HEALTH,
HUMAN SERVICES, AND YOUTH PROTECTION
OFFICE OF THE SECRETARY
POST OFFICE BOX F
ALLENTOWN, PENNSYLVANIA 18105-1538

Instructions to Obtain Mandated Reporter Certificates

Mandated Reporter Training

The Recognizing and Reporting Child Abuse: Mandated and Permissive Reporting in Pennsylvania Online Training course is available online. All clergy, employees, or volunteers who interact with children are required to attend. Mandated Reporter Training expires every 5 years. Please keep you login information for future trainings.

1. Pa Family Support Alliance website: https://pafsa.org/

a. Click on "Trainings & Programs" at the top of the page
b. Select "Mandated Reporter Training"
c. Scroll down the page until you see "Upcoming Virtual Sessions at no cost"
d. Look for Virtual Sessions in (month), (click here)
d. Select a date and time that works for you
e. Fill in all the required boxes marked with * (an asterisk)
f. Select "Register"
g. You will receive an email with information and the Zoom link. The timeline varies with each instructor.
h. Upon completion, please print or take a picture of your certificate and give to your supervisor or Local Safe Environment Coordinator. Depending on your teacher, it may take up to two weeks to receive your certificate in your email.

2. University of Pittsburgh's website:
https://www.reportabusepa.pitt.edu/PublicStudentSignUp.aspx

a. Fill out all required information (blue fields) to create an account.
b. Click "Submit" to create a username and password.
c. Login using your new credentials in the "Welcome" tab.
d. Complete the 3-hour (minimum) training course.
e. Upon completion, please print or take a picture of your certificate and give to your supervisor or Local Safe Environment Coordinator.

3. Sitio web en español de la Universidad de Pittsburgh:
https://www.reportabusepa.pitt.edu/LoginES.aspx

a. Complete toda la información requerida (campos azules) para crear una cuenta.
b. Haga clic en "Enviar" para crear un nombre de usuario y contraseña.
C. Inicie sesión con sus nuevos credenciales en la pestaña "Bienvenido".
d. Complete el curso de entrenamiento de 3 horas (mínimo).
e. Al finalizar el entrenamiento, imprima o tome una fotografía de su certificado y entréguelo a su supervisor o Coordinador Local de Ambiente Seguro (LSEC).